



MGM INSTITUTE OF HEALTH SCIENCES

(Deemed to be University u/s 3 of UGC Act, 1956)

Grade 'A' Accredited by NAAC

Sector-01, Kamothe, Navi Mumbai - 410 209

Tel 022-27432471, 022-27432994, Fax 022 - 27431094

E-mail : registrar@mgmuhs.com | Website : www.mgmuhs.com

Amended Memorandum of Association (MoA)/Rules

[As per UGC (Institutions Deemed to be Universities) Regulations, 2019]

(Approved as per BOM-63/2021 dated 17/02/2021)



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Amended Memorandum of Association (MoA)/Rules *[As per UGC (Institutions Deemed to be Universities) Regulations, 2019]*

Memorandum of Association (MoA)

1. NAME, ADDRESS AND REGISTRATION DETAILS OF THE TRUST/SOCIETY REGISTERED FOR THE DEEMED TO BE UNIVERSITY:

Name: MGM Institute of Health Sciences, Navi Mumbai

Address:

MGM Educational Campus

Sector 1, Kamothe, Navi Mumbai, Pin – 410209

Dist: Raigad, State: Maharashtra

Phone Number : (022)27432471/27432994

E-Mail: registrar@mgmuhs.com

Website: www.mgmuhs.com

Registration Details:

1. Society Registration Act 1860, vide Registration No. MAHARASHTRA 177/06 (Raigad) dated 31/03/2006 and
2. Bombay Public Trust Act, 1950 vide Registration No. F-5466 (Raigad) dated 02/05/2006

2. NAME OF THE INSTITUTION DEEMED TO BE UNIVERSITY ALONG WITH ITS APPROVED CONSTITUENT UNITS/OFF-CAMPUSES/OFF-SHORE CAMPUSES:

(i) Name of the Institution Deemed to be University:
MGM Institute of Health Sciences, Navi Mumbai

(ii) Constituent Units:

At Navi Mumbai Campus:

- a. MGM Medical College
- b. MGM School of Biomedical Sciences
- c. MGM School of Physiotherapy
- d. MGM New Bombay College of Nursing
- e. MGM Institute's University Department of Prosthetics and Orthotics

At Aurangabad Campus:

- f. MGM Medical College
- g. MGM School of Biomedical Sciences
- h. MGM School of Physiotherapy
- i. MGM College of Nursing

3. APPROVED CONSTITUENT UNITS / OFF-CAMPUSES / OFF-SHORE CAMPUSES WITH UGC LETTER/ MHRD NOTIFICATION AND DATES

- i. MGM Medical College, Navi Mumbai
- ii. MGM Medical College, Aurangabad

MHRD Notification Number: F. 9-21/2005-U.3 (A) dated 30/08/2006

4. DEFINITIONS

- i. "Act" means the University Grants Commission Act, 1956 [Act 3 of 1956].
- ii. "Campus" means campus of MGM Institute of Health Sciences (Institution Deemed to be University) at its Headquarter at Navi Mumbai and at Aurangabad, wherein its major facilities, faculty, staff, students and its Academic Departments are located at both these places.

- iii. “Commission” means the University Grants Commission (UGC) constituted under the Act.
- iv. “Category” means the category of Institution Deemed to be University under the University Grants Commission (Categorization of Universities (only) for the Grant of Graded Autonomy) Regulations, 2018; and “Category I” and “Category II” shall be construed accordingly.
- v. “Constituent Institution” means an institution operating under the administrative, academic and financial control of the sponsoring body and declared as such under the Notification.
- vi. “Constituent Unit” means unit(s) of the Institution existing on the date of submission of proposal to be declared as an Institution Deemed to be University.
- vii. “Department” means faculty/School/institution in allied field of Health Sciences having permission from respective Central/State Councils started in existing campus.
- viii. “De-novo Institution” means an institution with the focus on teaching and research in unique and ‘emerging areas of knowledge’ so determined by the Commission after a due process.
- ix. “Emerging area of knowledge” in the context of De-Novo Institutions means such specialized/niche areas of knowledge which are considered desirable and useful and not usually imparted in the country.
- x. “Expert Committee” means a Committee consisting of academics or other experts in the relevant fields of knowledge or practice to be nominated by Chairman of the Commission and include representatives of the Statutory bodies; and there may be as many Expert Committees as the Commission may determine for different purposes.
- xi. “Government”, unless the context so specifies, means the Central Government in the Ministry of Human Resource Development allocated with business pertaining to higher education.
- xii. “Institution” means an institution of higher education engaged in teaching and research at the undergraduate, post-graduate or higher levels.

- xiii. “Institution Deemed to be University” means an institution of higher education so declared, on the advice of the Commission, by the Government under Section 3 of the Act.
- xiv. “Necessary Infrastructure” means infrastructure as required under the norms of concerned Statutory Body/Commission.
- xv. “Off-Campus centre” means a centre of the Institution Deemed to be University, approved by the Government and situated beyond its Campus within India.
- xvi. “Off-Shore Campus” means a centre of the Institution Deemed to be University approved by the Government and situated beyond its campus outside India.
- xvii. “Processing Fee” means the charges that have to be paid by the applicant institution to the Commission along with the application for processing such application.
- xviii. “Notification” means a notification issued by the Government in the Official Gazette declaring an institution of higher education, as an Institution Deemed to be University under Section 3 of the Act.
- xix. “Sponsoring body” means a body being a charitable or a not-for-profit Society or Trust or Company under Section 8 of Companies Act 2013 making an application for declaring an institution under its administrative, academic and financial control as a Deemed to be University.
- xx. “Statutory Body” means a body constituted under any law for the time being in force for determining or maintaining standards of quality in the relevant areas of higher education such as the All India Council for Technical Education (AICTE), Medical Council of India (MCI), Dental Council of India (DCI), National Council for Teacher Education (NCTE), Bar Council of India (BCI), Indian Nursing Council (INC), or any other such regulatory body established under an Act of Parliament.
- xxi. “Teacher” means a member of the regular faculty at the levels of Professor, or Associate Professor or Assistant Professor, and includes adjunct faculty and faculty on a long-term contract of not less than three years.
- xxii. “University” means a University defined in the University Grants Commission Act, 1956.

xxiii. “NAAC” means National Assessment and Accreditation Council.

xxiv. “NBA” means National Board of Accreditation.

xxv. “NIRF” means National Institutional Ranking Framework.

5. OBJECTIVES OF THE “MGM INSTITUTE OF HEALTH SCIENCES”

- i To provide for higher education leading to excellence and innovations in such branches of knowledge as may be deemed fit, primarily at undergraduate, at post-graduate and research degree levels, fully conforming to the concept of University as defined herein.
- ii To engage in areas of specialization with proven ability to make distinctive contributions to the objectives of the higher education system in diverse disciplines.
- iii To provide for high quality teaching and research recognized nationally and globally.
- iv To deliver quality health care to all sections of the society without prejudice and discrimination at an affordable cost.

6. POWERS AND FUNCTIONS

- i. Under Section 22(1) of UGC Act, 1956, the right of conferring or granting degrees shall be exercised only by a University established or incorporated by or under a Central Act, an institution deemed to be a University under section 3.
- ii. Under Section 22(2) of UGC Act, 1956, states that Save as provided in subsection (1), no person or authority shall confer, or grant, or hold himself or itself out as entitled to confer or grant, any degree.
- iii. It shall be the general duty to take, all such steps as it may think fit for the promotion and coordination of deemed to be University education and for the determination & maintenance of standards of teaching, examination and research.

- iv. To establish courses of studies and research and to provide instructions in such branches of study as MGM Institute deems appropriate for the advancement of learning and dissemination of knowledge in such branches.
- v. To institute and confer Degrees and to grant Diplomas and/or Certificates to persons who have satisfactorily completed the approved courses and/or research as may be prescribed and shall have passed the prescribed examinations.
- vi. To institute and award visitorships, fellowships, exhibits, prizes, medals and such other distinctions.
- vii. To organize, maintain and manage schools, departments, laboratories, libraries, museums, academic service units and equipments for teaching and research.
- viii. To establish, maintain and manage colleges, institutions, hostels, health centers, auditoria and gymnasiums at its campuses.
- ix. To establish and run Medical Colleges for medical education, training and research and to provide basic amenities for the same with the prior approval of the Government of India.
- x. To establish and run Dental Colleges for dental education, training and research and to provide basic amenities for the same with the prior approval of the Government of India.
- xi. To establish and run Nursing Schools and Colleges for imparting education, training in nursing and to make available basic amenities and facilities for the same. So also to establish and run colleges offering courses in Physiotherapy, Occupational therapy, Audio and Speech therapy and other paramedical courses and to provide basic amenities for the same with the prior approval of concerned Central Councils of the Government of India.
- xii. To create post of Directors, Principals, Professors, Associate Professors, Institute and to prescribe qualifications for and make appointments thereto. Assistant Professors and other teaching or non-vacation academic posts required by MGM.

- xiii. To appoint or recognize persons working in any other University or Organization as adjunct Professors, adjunct Associate Professors, adjunct Assistant Professors, Visiting Professors of MGM Institute for specified periods.
- xiv. To create non-teaching skilled, administrative, ministerial and other posts and prescribe the qualifications and pay scales and to make appointments thereto.
- xv. To prescribe the courses of instructions and studies for the various examinations leading to specific Degrees and Diplomas or Certificates.
- xvi. To supervise, control and regulate admissions of students for various courses of studies.
- xvii. To hold examinations for various courses of studies.
- xviii. To confer honorary Degrees or other academic distinctions as prescribed.
- xix. To monitor and evaluate the academic performance of faculties, departments, etc.
- xx. To hold and to manage Trusts and endowments of MGM Institute and award fellowships, traveling fellowships, scholarships, studentships, medals and prize for teachers and students.
- xxi. To fix, demand and receive or recover such fees and other charges as may be regulated from time to time in consistent with the Regulations of the UGC.
- xxii. To supervise, control, regulate conduct and discipline of the students.
- xxiii. To make arrangements for promoting welfare of its employees.
- xxiv. To provide for the training and quality improvement of teachers and non teaching employees.
- xxv. To provide for periodical assessment of the performance of teachers and non teaching employees.
- xxvi. To provide for conduct and discipline rules for teaching and non teaching staff and the enforcement thereof.

- xxvii. To establish, maintain and manage, whenever necessary ;
- a) A printing and publication department ;
 - b) Extension boards ;
 - c) Information bureaus ;
 - d) Employment guidance bureau ; and
 - e) Such other activities as may be necessary and possible to fulfill the objectives of MGM Institute.
- xxviii. To make provision for participation of students in –
- a. National Service Scheme
 - b. National Cadet Corps
 - c. Home Guards and Civil Defense
 - d. The National Sports Organization
 - e. Physical and Military training
 - f. Extra Mural teaching and research
 - g. Programmes related to adult and continuing education and extension
 - h. any other programmes, services or activities directed towards cultural, economic and social betterment as may be necessary and possible to fulfill the objectives of MGM Institute.
- xxix. To provide for special training or coaching for competitive examinations, for recruitment to the public services, public undertakings and other competitive employment opportunities.
- xxx. To co-operate or collaborate with any other University, Institution, Authority or Organization for research and advisory services and for such purposes to enter into appropriate arrangements with other Universities, Institutions, Authorities or Organizations to conduct certain courses as the situation may demand in consistent with the Regulations of the UGC.
- xxxi. To borrow funds for the purposes of MGM Institute on the security of the properties of MGM Institute.
- xxxii. To explore the possibilities of augmenting the resources of MGM Institute by identifying or innovating activities such as research and development, consultancy, training programmes and providing services for different clients from industry, trade or any other non-government organizations.

- xxxiii. To undertake academic collaboration programmes with Universities and Institutions abroad.
- xxxiv. To receive funds for collaboration programmes from foreign agencies subject to Rules and Regulations of the Central Government and State Government in that behalf in consistent with the Regulations of the UGC.
- xxxv. To lay down for teaching and non-teaching staff service conditions including code of conduct, workload, norms of performance, appraisal and such other instructions or directions as, in the opinion of MGM Institute, may be necessary in academic and administrative matters.
- xxxvi. To undertake development programmes in higher education, research, consultancy based project and training programmes for outside agencies, by charging fees, so as to generate resources.
- xxxvii. To make special provision for higher education in rural and tribal areas.
- xxxviii. To de-link any School/Department, Course of Study, Discipline, Faculty etc. already instituted.
- xxxix. To do all such other acts and things as may be necessary for, or incidental or conducive to the attainments of all or any of its objects.
- xl. In order to fulfill the objects of the Society to raise loans and to obtain Bank guarantee etc. from Nationalized Banks, World Bank, Scheduled Banks, Foreign Banks and Financial Agencies, Govt., Semi-Govt., Co-operative, Financial Corporations and Financial Institutions or Private Parties or Financial Institutions by keeping the movable or immovable property of MGM Institute as security or in addition thereto by all other legal means; obtain bank guarantees, letters of credit etc. for the fulfillment of the above objectives with the permission of the Executive Committee to authorize one or more members of the Executive Committee to execute all documents in relation to property, sale/lease of land, bank loans, security, mortgage, registration, agreements, MOU's and other legal documents.
- xli. To raise the funds and to procure the equipments and supplies necessary for the fulfillment of the objects of the Society, obtain donations, grants, gifts, avail loans and by all other legal means from the Government, Semi-Governments, Co-operative Societies, Charitable Trusts, Development Institutions, Industrial

Organizations, Financial Corporations, Credit Societies, National and World Health Organizations and Relief Organization and Private Parties, Institutions and Business Houses and from all the possible Institutions.

- xlii. To import modern technology, research as also modern equipments, machineries, medicines, implements etc. necessary for fulfilling the objects of the Society.
- xliii. For fulfilling the objectives of the Society to acquire movable and immovable property to maintain development and sell the same, whenever necessary, and to give or take the property on lease, to give and take on rent and to develop the land and property owned by MGM Institute.
- xliv. In order to fulfill the objects of the Society to open its bank account in foreign countries with the permission of the Reserve Bank of India for obtaining funds and equipments from abroad.

7. CORPUS FUND:

- i. As MGM Institute of Health Sciences is not maintained or financed by the Government a Corpus Fund of Rs.10 Crore (existing institution) is created and maintained permanently in the name of MGM Institute of Health Sciences by way of irrevocable Government Securities.
- ii. The interest accrued on the Corpus Fund shall be used only for the purpose of development of the Institution Deemed to be University.

8. OFF-CAMPUS CENTRES AND OFF-SHORE CAMPUS CAMPUSES

Not Applicable

9. NEW COURSES / PROGRAMMES / DEPARTMENTS / SCHOOL / CENTRE

Institution shall start new Course(s) / Programme(s) / Department(s) / School(s) / Faculty(ies) in allied field only in their existing campus and approved campus only after obtaining permission from its Board of Management and, also where applicable, the relevant statutory bodies.

10. MONITORING THE PERFORMANCE OF DEEMED TO BE UNIVERSITIES

- i. It shall be the responsibility of the Commission to monitor, annually, the performance and academic outcomes of all institutions Deemed to be universities, based on public disclosures on performance parameters, namely:
 - a. The graduate outcomes shall be such that a minimum of 50% of the graduating students secure access to employment/self-employment or engage themselves in pursuit of higher education;
 - b. Promote linkage of the students with the society/industry such that at least two-third of the students engage in socially productive activities during their period of study in the institutions;
 - c. Train the students in essential professional skills such as team-work, communication skills, leadership skills, time-management skills, soft skills, etc; and inculcate a spirit of innovation/entrepreneurship and critical thinking among the students and promote avenues for display of these talents;
 - d. The teacher student ratio shall not be less than 1:20 with a faculty strength of not less than 100 (Hundred) teachers and a minimum of 2,000 students on its rolls under the regular class-room mode, and ensure that not more than 10% of the sanctioned posts of teachers is vacant at any point of time;
 - e. Conduct induction programmes for students;
 - f. Adopt Learning-outcome based curriculum framework (LOCF) and revise curriculum at regular intervals;
 - g. Use Information Communication Technology (ICT) based learning tools for effective teaching-learning processes;
 - h. Choice Based Credit System (CBCS), Academic flexibility for interdisciplinary learning;
 - i. Examination Reforms to ensure that the student assessment is based on understanding of the concepts, and application thereof;

- j. Ensure that at least half of the students passing out appear for examinations such as GATE/JAM/UGC-NET/NEET PG/AIIMS PG/PGI Chandigarh PG and other applicable national examinations, and at least half of those appearing qualify;
 - k. Tracking of the student progress after completion of course;
 - l. Ensure that all new teachers, immediately after recruitment, are put through an induction course imparting pedagogical aspects;
 - m. All existing teachers shall be placed through an annual refresher training;
 - n. Compulsory participation in the NIRF ranking;
 - o. National level merit-based admission process.
 - p. Effective implementation of measures for quality improvement as per the quality mandate of UGC.
 - q. To ensure not to start or run any professional courses governed by specific Acts of parliament, except with the prior and specific approval of the authority constituted there under as well as in conformity with the Clause 8 of these Regulations.
 - r. To submit the type of courses those are being offered latest by 30th April every year. The details to be provided are – year, department, courses offered, whether the course is professional or general, approval of the statutory council, approval of the UGC, student intake, actual number of students enrolled, etc
 - s. To adhere to these regulations and other rules / regulations/ directions issued by the UGC and relevant statutory bodies from time to time.
 - t. Every year on completion of the admissions, the Deemed to be University shall upload all the data on its website.
- ii. The Commission shall decide on the physical verification of an Institution Deemed to be University, or constitute teams for such verification only on receipt of complaints against the accuracy and veracity of the information placed on the website of the institution in respect of the parameters referred to in clause i.

11. GOVERNANCE

- i. MGM Institute of Health Sciences is registered as a not-for-profit Society under the Societies Registration Act, 1860 and as a not-for-profit Trust under the Public Trust Act.

MGM Trust (Sponsoring body) has formed MGM Institute of Health Sciences, a new not for profit Society / Trust for the Deemed to be University. The sponsoring body is exempted from transferring of its moveable and immovable assets to the newly created Society/Trust/Company, as sponsoring body has provided Notarized Affidavit to the effect that the entire moveable and immovable assets allocated to the Institution Deemed to be University shall not be leased or otherwise disposed off without the prior permission of the Commission, and also that all expansion in the future shall be undertaken by the Society/Trust exclusively established for Deemed to be University.

The sponsoring body has made available the infrastructure for operating the Institution Deemed to be University without any rental or other such charges.

- ii. All moveable and immovable assets of the institutions shall be used only for the purpose of conducting academic activities, promotion of research and related administrative requirements of the Institution Deemed to be University.
- iii. The highest governing body of the Institution Deemed to be University is Board of Management headed by the Vice Chancellor, consisting of not less than 10 and not more than 15 members.
- iv. The Board of Management of the institution is independent of the sponsoring body with full autonomy to discharge its academic and administrative responsibilities.

12. THE COMPOSITION OF BOARD OF MANAGEMENT

The composition of Board of Management is as under: -

- i. Vice-Chancellor.....Chairperson;
- ii. Pro Vice-Chancellor;
- iii. Two Deans of Faculties of the Institution Deemed to be University, (appointed by rotation based on inter-se seniority);

- iv. Three eminent academics, who have functioned at the rank of Professor, appointed by the Chancellor from among persons unconnected with the Institution Deemed to be University as well as the Sponsoring body;
- v. The UGC shall nominate a representative from a panel of names selected through a process approved by the Commission;
- vi. Two teachers of the Institution Deemed to be University, one each from among the cadres of Professors and Associate Professors, appointed by rotation based on inter-se seniority;
- vii. Nominees of the Sponsoring body, not exceeding Four in number;
- viii. The Registrar is ex-officio Secretary of the Board of Management.

13. TENURE OF THE MEMBERS OF THE BOARD OF MANAGEMENT

- i. All the members of the Board of Management, other than the ex-officio members and teachers, shall hold office for a term of three years from the date of first appointment and shall be eligible for reappointment.
- ii. Members of the Board of Management appointed from among teachers shall hold office for a period of two years or till such time as they cease to be teachers of the Institution Deemed to be University, whichever is earlier.

14. POWERS AND LIMITATIONS OF THE BOARD OF MANAGEMENT

- i. The Board of Management shall be the principal organ of management and the apex executive body of the Institution Deemed to be University, with powers to make rules of the Institution Deemed to be University.
- ii. The Board of Management shall be the final decision making body of the Institute in respect of every matter of the Institution Deemed to be University, including in the academic, administrative, personnel, financial, developmental matters.
- iii. The Board of Management shall not infringe upon the powers of the respective authorities provided under these Regulations; and where any authority has been given advisory/recommendatory powers, the Board of Management shall obtain advice/recommendations from such authority, before deciding on any matter before it.

15. MEETINGS OF THE BOARD OF MANAGEMENT:

- i. The Board of Management shall meet at least four times a year, with not less than 15 days' notice being given before every meeting of the Board of Management.
- ii. Attendance by more than one-half of the total number of members of Board of Management shall form the quorum for a meeting.
- iii. In the absence of the Vice-Chancellor due to unavoidable circumstances, the Pro-Vice Chancellor shall preside over the meeting; and in the absence of both Vice-Chancellor & Pro-Vice Chancellor, due to unavoidable circumstances, in an Institution Deemed to be University, a member chosen by the other members present, shall preside over the meeting.
- iv. Every member of the Board of Management, including its Chairperson, shall have one vote and decisions at the meetings of the Board shall be taken by simple majority; and in case of a tie, the Chairperson shall have a casting vote.
- v. Any business, which it may be necessary for the Board of Management to perform, may be carried out by circulation amongst its members.
- vi. A copy of the proceedings of each meeting shall be furnished to the Chancellor of the Institution Deemed to be University as soon as maybe possible after the meeting.

16. TERMINATION OF MEMBERSHIP

If a member other than the Vice- Chancellor, and those representing the teachers, accepts a fulltime appointment in the Institution Deemed to be University or does not attend three consecutive meetings of the Board of Management, without proper leave of absence, such member shall cease to be a member of the Board of Management.

17. DELEGATION OF POWERS OF THE BOARD OF MANAGEMENT

The Board of Management may, by a resolution, delegate to the Vice Chancellor or any other officer/faculty or to a Committee of officers/faculties of the Institution Deemed to be University, such powers as it may deem fit, subject to the condition that the action taken by the Vice Chancellor or the officer/faculty, or the Committee in the exercise of the powers so delegated, shall be reported at the next meeting of the Board of Management.

18. COMPOSITION OF ACADEMIC COUNCIL

The Academic Council is the principal academic body of the Institution Deemed to be University and, subject to the provision of the Rules, have the control over, and is responsible for, the maintenance of standards of teaching, research and training, approval of syllabus, co-ordination of research activities, examinations and tests conducted by the Institution Deemed to be University; and shall exercise such powers and perform such other duties and functions as may be prescribed or conferred upon it by the Rules of the institution. The composition of the Academic Council is as under:

- i. Vice Chancellor Chairperson;
- ii. Pro Vice-Chancellor;
- iii. Dean(s) of Faculties;
- iv. Heads of the Departments;
- v. Ten Professors, other than the Heads of the Departments, by rotation based on inter-se seniority;
- vi. Two Associate Professors from the Departments, other than the Heads of the Departments, by rotation based on inter-se seniority;
- vii. Two Assistant Professors from the Departments by rotation based on inter-se seniority;
- viii. Three persons from amongst educationists of repute or persons from any other field related to the activities of the Institution Deemed to be University who are not in the service of the Institution Deemed to be University, nominated by the Vice-Chancellor;
- ix. Three persons who are not teachers, co-opted by the Academic Council for their specialized knowledge;
- x. The Registrar, is ex-officio the Secretary of the Academic Council.

Note: The representation of different categories shall be only through rotation and not through election. The term of members, other than the ex-officio members, shall be two years. The Controller of Examination shall be the permanent invitee to the meetings of the Academic Council.

19. POWERS AND FUNCTIONS OF THE ACADEMIC COUNCIL

The Academic Council shall have the following powers and duties, namely:-

- i. To consider matters of academic interest either on its own initiative or at the instance of the Board of Management or those proposed by the departments/faculties and to take appropriate action thereon;
- ii. To exercise general supervision over all academic work of the institution Deemed to be University and to give direction regarding methods of instruction, evaluation, and improvements in academic standards;
- iii. To promote research within the Institution Deemed to be University, and to acquire reports on such researches from time to time;
- iv. To prescribe courses / programmes of study leading to degree and diploma of the Institution Deemed to be University;
- v. To make arrangements for the conduct of examinations in conformity with the Bye-Laws;
- vi. To appoint examiners, moderators, tabulators and such other personnel for different examinations;
- vii. To maintain proper standards of the examinations;
- viii. To recognize diplomas and degrees of universities and other Institutions and to determine equivalence with the diplomas and degrees of the institutions Deemed to be University;
- ix. To suggest measures for departmental co-ordination;
- x. To make recommendations to the Board of Management on:
 - a) measures for improvement of standards of teaching research and training;
 - b) institution of Fellowships, Travel Fellowships, Scholarships, Medals, Prizes etc.;
 - c) to recommend to the Board of Management, the establishment or abolition of departments/centres; and

- d) To frame rules covering the academic functioning of the institution Deemed to be University, admissions, examinations, award of fellowships and studentships, free-ships, concessions, attendance, discipline, residence etc.
- xi. To appoint sub-committees to advise on such specific matters as may be referred to it by the Board of Management;
- xii. To consider the recommendations of the sub-committees and to take such action as the circumstances of each case may require;
- xiii. To take periodical review of the activities of the departments/centres and to take appropriate action with a view to maintaining and improving standards of instruction;
- xiv. To recommend institution of teaching posts (Professors, Associate Professors and Assistant Professors) to the Board of Management; and
- xv. To exercise such other powers, and to perform such other duties, as may be conferred or imposed upon it by the Rules.

20. MEETING OF THE ACADEMIC COUNCIL

- i. The Academic Council shall meet as often as may be necessary but not less than three times during an academic year with not less than 15 days' notice being given before every meeting of the Academic Council.
- ii. One third of the total number of members of the Academic Council shall constitute the quorum for the meeting of the Academic Council.
- iii. Each member, including its Chairman, shall have one vote and decisions at the meetings of the Academic Council shall be taken by simple majority; and in case of a tie, the Chairman shall have a casting vote.
- iv. Any business, which it may be necessary for the Academic Council to perform, except such as may be placed before its meeting, may be carried out by circulation of the resolution.

21. PLANNING & MONITORING BOARD:

- i. The Planning & Monitoring Board shall be the principal Planning Body of the institution Deemed to be University and shall be responsible for the monitoring of the development programmes of the Institution Deemed to be University.
- ii. The Vice-Chancellor and the Registrar shall be the Chairman and the Secretary, respectively, of the Planning & Monitoring Board, which may include seven members, internal to the Institution Deemed to be University, and three experts of eminence from outside the institution.
- iii. The constitution, powers and functions of the Planning & Monitoring Board shall be prescribed by the Rules.
- iv. The Planning & Monitoring Board shall have the right to advise the Board of Management and the Academic Council on any matter which it considers necessary for the fulfillment of the objectives of the Institution Deemed to be University.
- v. The recommendations of the Planning & Monitoring Board shall be placed before the Board of Management for consideration and approval.

22. COMPOSITION OF THE FINANCE COMMITTEE

The composition of Finance Committee is as under:

- i. Vice Chancellor – Chairperson;
- ii. Pro Vice-Chancellor;
- iii. One person nominated by the Society/Trust/Company;
- iv. Two nominees of the Board of Management, one of whom is a member of the Board;
- v. The Commission shall nominate a representative from a panel of names selected through a process approved by the Commission;
- vi. Finance Officer-Secretary ex officio.

23. TENURE OF MEMBERS OF THE FINANCE COMMITTEE

All members of the Finance Committee other than ex-officio members shall hold office for a term of three years from the date of first appointment.

24. POWERS AND FUNCTIONS OF THE FINANCE COMMITTEE

- i. To consider the annual accounts and financial estimates of the Institution Deemed to be University and to submit them to the Board of the Management for its approval;
- ii. To consider and recommend the annual budget and revised estimates to the Board of Management;
- iii. To fix limits on the total recurring expenditure and the total non-recurring expenditure of each year based on the income and resources of the Institution Deemed to be University.

Note: No expenditure other than that provided in the budget shall be incurred by the Institution Deemed to be University without the approval of the Finance Committee.

25. MEETINGS OF THE FINANCE COMMITTEE

The Finance Committee shall meet at least twice a year to examine the accounts and to scrutinize proposals for expenditure. Four members shall constitute the quorum for the meeting.

26. BOARD OF STUDIES:

There shall be one Board of Studies for each Department of the Institution Deemed to be University. The composition of Board of Studies of each faculty/ Department shall be as under:

- i. Dean of faculty/ Head of the Department – Chairperson;
- ii. All Professors of the faculty/ Department;
- iii. Two Associate Professors of the faculty/Department by rotation based on inter-se seniority;
- iv. Two Assistant Professors of the faculty/Department by rotation based on inter-se seniority;

- v. Not more than 2 persons to be co-opted for their expert knowledge including those belonging to the profession or industry concerned.

Note: The powers and functions of the Board of Studies shall be prescribed by the Rules of the Institution Deemed to be University.

27. SELECTION COMMITTEE

- i. There shall be one or more Selection Committees constituted, for making recommendations to the Board of Management for appointment to the post of Professors, Associate Professors, Assistant Professors and such other posts as may be prescribed, in accordance with the UGC Regulations (on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education), 2018, as amended from time to time.
- ii. The meetings of the Selection Committees shall be convened, as and when necessary, by the Chairperson of each Selection Committee.
- iii. Four members of the Selection Committee, of which at least two shall be experts, shall form the quorum.

28. MISCELLANEOUS MATTERS PERTAINING TO AUTHORITIES

- i. If any question arises, as to whether any person has been duly nominated or appointed as, or is, entitled to be a member of any authority or any committee of the Institution Deemed to be University, the matter shall be referred to the Chancellor, whose decision thereon shall be final and binding.
- ii. Any member, other than an ex-officio member of any authority, may resign by a letter addressed to the Registrar and the resignation shall take effect as soon as it is accepted by the Chancellor or the Chairperson of the Board of Management, as the case may be.
- iii. Sudden vacancies among the members of any authority or any Committee of the Institution Deemed to be University shall be filled by the respective authority, as soon as may be, and within a period of six months.

- iv. A person shall be disqualified for being chosen as, and for being, a member of any of the authorities of the Institution Deemed to be University:
 - a) if he/she is of unsound mind
 - b) if he/she is an un-discharged insolvent
 - c) if he/she has been convicted by a court of law for an offence involving moral turpitude.
 - d) if he/she has not been appointed as per the provisions of these Regulations.

Note: If any question arises as to whether a person is or has been subjected to any disqualifications mentioned above, the question shall be referred for decision to the Chancellor, whose decision shall be final and binding.

29. CHANCELLOR

- i. The Institution Deemed to be University shall have a Chancellor who shall, when present, preside over the convocations of the Institution Deemed to be University but shall not be the Chief Executive Officer.
- ii. The Chancellor, who shall be appointed by the sponsoring body, shall hold office for a period of 5 years from the date of first assuming office, and shall be eligible for reappointment for one more term.
- iii. Where power is conferred upon the Chancellor to nominate persons to authorities, he/she shall, to the extent necessary, nominate persons to represent the various interests for the furtherance of the objectives of the Institutions Deemed to be University.

30. PRO CHANCELLOR

The Sponsoring body of the Institution Deemed to be University may also appoint a person as a Pro Chancellor, whose role would be limited to carrying out the tasks assigned to the Chancellor in these Regulations, when the latter is not available for carrying out the same. The Pro Chancellor, if so appointed, shall hold office for a period co-terminus with that of the Chancellor.

31. VICE-CHANCELLOR

- i. The Vice-Chancellor shall be a whole time salaried officer of Institution Deemed to be University, and shall be appointed by the Chancellor from a panel of three names suggested by a Search-cum-Selection Committee.

- ii. The qualifications of the Vice-Chancellor shall be in accordance with the UGC Regulations (on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education), 2018, as amended from time to time.
- iii. The procedure/composition of Search-cum-Selection-Committee (SCSC) for selection of Vice- Chancellor shall be as under:

Where the financial assistance, by way of grants in aid or otherwise, is less than 50% of its expenditure (based on average of previous three year accounts), the composition of Search-cum-Selection Committee shall be as under:

1. A nominee of the Chancellor, who shall be a reputed academician as the Chairperson of the Committee
2. A nominee of the Chairman, University Grants Commission
3. An academician, with not less than 10 year service as Professor, nominated by the Board of Management

32. TENURE OF VICE-CHANCELLOR

- i. The Vice-Chancellor shall hold office for a term of 5 years from the date of assuming office, and shall be eligible for reappointment for a second term;

Provided that in no case shall the person appointed as Vice Chancellor hold office beyond the age of 70 years;

Provided further that notwithstanding the expiry of the period of 5 years, the Vice Chancellor may continue in office for not more than six months or till the successor is appointed and the latter assumes office, whichever, is earlier.

- ii. Where the office of the Vice-Chancellor falls vacant due to death, resignation or otherwise and in case of his/her absence due to illness or any other cause, the Pro Vice-Chancellor, and in his/her absence, the Senior most Professor shall perform the duties of the Vice-Chancellor until a new Vice-Chancellor is appointed, or the existing Vice-Chancellor resumes duties, as the case may be.

33. POWERS OF THE VICE-CHANCELLOR

- i. The Vice-Chancellor shall be the Principal Executive Officer of the Institution Deemed to be University and shall exercise general supervision and control over its affairs, and shall be mainly responsible for implementation of the decisions of all its authorities.
- ii. The Vice-Chancellor shall be the Ex-officio Chairperson of the Board of Management, the Academic Council, the Finance Committee, the Planning & Monitoring Board and Selection Committees.
- iii. The Vice-Chancellor shall have the power to convene, or cause to be convened, meeting of the various authorities of the Institution Deemed to be University.
- iv. The Vice-Chancellor may, if he/ she is of the opinion that immediate action is called for on any matter, exercise any power conferred upon any authority of the Institution Deemed to be University under these Regulations and Rules of the Institution Deemed to be University, and take such action, or proceed to take such action, and shall report to the authority concerned on the action taken by him/her on such matters.

Provided that if the relevant authority mentioned in Clause (ii) herein above is of the opinion that such action ought not to have been taken, it may refer the matter to the Chancellor whose decision thereon shall be final.

Provided further that if any person in the service of the Institution Deemed to be University is aggrieved by the action taken by the Vice-Chancellor under the said Clause, he/she shall have the right to appeal against such decision to the Board of Management within 30 days from the date on which such action is communicated to him/her and thereupon the Board of Management shall call the matter in a subsequent meeting and may confirm, modify or reverse the action taken by the Vice-Chancellor.

- v. It shall be the duty of the Vice-Chancellor to ensure that these Regulations and Rules of the Institution Deemed to be University are duly observed and implemented; and, he/she shall have all the necessary powers in this regard.

- vi. All powers relating to the proper maintenance and discipline of the Institution Deemed to be University shall be vested in the Vice-Chancellor.
- vii. The Vice-Chancellor shall exercise all other powers as may be delegated to him/her by the Board of Management.
- viii. The Vice-Chancellor shall have the power to re-delegate some of his/her powers to any of his/her subordinate officers with the concurrence and approval of the Board of Management.
- ix. The Vice-Chancellor shall exercise such other powers and perform such other functions as may be prescribed by these Regulations, Rules and Bye-Laws of the Institution Deemed to be University.

34. REMOVAL OF VICE-CHANCELLOR

- i. Where there are reasons to believe that the Vice-Chancellor of an Institution Deemed to be University does not possess the qualification as required under these Regulations and also under the UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018, as amended from time to time or is not appointed as per the procedure stipulated in these Regulations or has committed any financial/administrative impropriety, the Chairman of Commission shall constitute a committee consisting of academic, administrative or financial experts to enquire into the matter.
- ii. Where the report of the Enquiry Committee confirms the ineligibility, or procedural violations, or impropriety, as the case may be, the Commission shall direct the Chancellor to remove the Vice Chancellor after following the due process;

Provided that, in respect of Vice Chancellors of institutions Deemed to be universities managed and controlled by the Central Government or State Government, the Commission shall convey its advice regarding removal of Vice-Chancellor to the relevant Ministry of the Central Government or the State Government, as the case may be.

35. PRO VICE-CHANCELLOR

- i. The post of the Pro Vice-Chancellor may be created in an Institution Deemed to be University by the Board of Management;

Provided that in respect of institutions managed and controlled by Central Government or State Government the prior approval of the appropriate Government shall be obtained before creating the post.

- ii. The Pro Vice-Chancellor shall be appointed by the Board of Management on the recommendation of the Vice-Chancellor.
- iii. The Pro Vice-Chancellor shall hold office co-terminus with the office of the Vice-Chancellor.
- iv. The Pro Vice-Chancellor shall have the powers and duties as prescribed by Rules of the Institution Deemed to be University.

36. REGISTRAR

- i. The Registrar shall be a whole time salaried officer of the Institution Deemed to be University and shall be appointed by the Board of Management on the recommendations of the Selection Committee consisting of the following:-
 - a) Vice Chancellor – Chairperson;
 - b) One nominee of the Chancellor;
 - c) One nominee of the Board of Management; and,
 - d) One expert, not being an employee of the Institution Deemed to be University, to be appointed by the Board of Management.
- ii. The emoluments and other terms and conditions of service of the Registrar shall be as prescribed by Rules of the Institution Deemed to be University.
- iii. When the office of the Registrar is vacant or when the Registrar is on leave or absent due to any other reasons, the duties and functions of the Registrar shall be performed by such other person as the Vice Chancellor may appoint for the purpose.
- iv. The Registrar shall be ex-officio Secretary of the Board of Management, the Academic Council and the Planning and Monitoring Board, but shall not be Deemed to be a member of any of these authorities.

- v. The Registrar shall be directly responsible to the Vice-Chancellor and shall work under his direction.

- vi. The following shall be the duties of the Registrar: -
 - a) To be the custodian of the records and the funds and such other property of the Institution Deemed to be University as the Board of Management may commit to his/her charge;
 - b) To conduct the official correspondence on behalf of the authorities of the institution Deemed to be university;
 - c) To issue notices convening meetings of the authorities of the Institution Deemed to be University and all Committees and sub-Committees appointed by any of these authorities;
 - d) To maintain the minutes of the meetings of all the authorities of the Institution Deemed to be University and of all the Committees and sub-Committees appointed by any of these authorities;
 - e) To make arrangements for the examinations conducted by the Institution Deemed to be University;
 - f) To represent the Institution Deemed to be University in suits or proceedings by or against the Institution Deemed to be University, sign powers of attorney and perform pleadings or depute his/her representatives for this purpose;
 - g) To enter into agreement, sign documents and authenticate records on behalf of the Institution Deemed to be University;
 - h) To make arrangements to safeguard and maintain the buildings, gardens, office, canteen, cars and other vehicles, laboratories, libraries, reading rooms, equipment and other properties of the Institution Deemed to be University;
 - i) To perform such other duties as may be specified in the Rules of the Institution Deemed to be University, or as may be assigned by the Board of management or the Vice- Chancellor from time to time.

37. FINANCE OFFICER

- i. The Finance Officer shall be a whole time salaried officer of the Institution Deemed to be University and shall be appointed by the Board of Management.
- ii. The emoluments and other terms and conditions of service of the Finance Officer shall be as may be prescribed by Rules of the Institution Deemed to be University.
- iii. The Finance Officer shall work under the direction of the Vice-Chancellor and shall be responsible to the Board of Management through the Vice-Chancellor.
- iv. He/she shall be responsible for the preparation of annual budget estimates and statements of account for submission to the Finance Committee and the Board of Management.
- v. He/she shall be responsible for the management of funds and investments of Institution Deemed to be University, subject to the control of Board of Management.

38. CONTROLLER OF EXAMINATIONS

- i. The Controller of Examinations shall be appointed by the Board of Management.
- ii. The emoluments and other terms and conditions of service of the Controller of Examination shall be as may be prescribed by Rules of the Institution Deemed to be University.
- iii. The Controller of Examinations shall ensure that all the specific directions of the Board of Management, Academic Council and Vice-Chancellor in respect of examination and evaluation are complied with.
- iv. The Controller of Examinations shall be a permanent invitee to the Academic Council.

39. DEAN

The Departments dealing with allied subjects could be grouped into faculties, and every faculty may be headed by a Dean.

40. HEAD OF THE DEPARTMENT

- i. There shall be a Head of the Department for each of the Departments in the Institution Deemed to be University who shall be appointed by the Vice-Chancellor from amongst the Professors of the Department.

Provided that if there is no Professor in the Department or there is only one Professor in the Department whose term as Head of the Department is ending, the Vice-Chancellor may appoint an Associate Professor as Head of the Department.

- ii. The term of the Head of the Department shall normally be 3 years and he/she shall be eligible for reappointment for one more term, but not for two consecutive terms.
- iii. The powers and functions of the Head of the Department shall be prescribed by Rules of the Institution Deemed to be University.

41. ADMISSIONS AND FEES STRUCTURE

- i. No Institution Deemed to be University shall, for admission in respect of any course or programme of study conducted in such institution, accept payment towards admission fee and other fees and charges,-
 - (a) which is a capitation fee or donation in whatever nomenclature or form, either directly or indirectly
 - (b) other than such fee or charges for such admission, which has been declared by it in the prospectus for admission against any such seat, and on the website of the institution,
 - (c) more than the fee prescribed by the fee committee constituted as per fee regulations issued by the Commission.
 - (d) without a proper receipt in writing issued for such payment to the student admitted in such institution.
- ii.
 - a. No Institution Deemed to be University shall charge any fee for an admission test other than an amount representing the reasonable cost incurred by it in conducting such test.

- b. Institution Deemed to be University shall be abided by UGC notification regarding refund of fees and non retention of original certificate as amended time to time.
- iii. Admission of students to an Institution Deemed to be University, public or private, shall be strictly based on merit in the entrance exam prescribed by the appropriate statutory authority and in the manner specified in the prospectus, in case no entrance exam has been prescribed.
- iv. Every Institution Deemed to be University shall maintain the records of the entire process of selection of candidates, exhibit such records on its website, and preserve such records for a minimum period of five years.
- v. Before the expiry of sixty days prior to the commencement of admission to any of its courses or programmes of study, every Institution Deemed to be University shall publish and upload on its website (in the form of an affidavit) its prospectus containing inter alia, the following:
 - a. each component of the fee, deposits and other charges payable by the students admitted to such institution for pursuing a course or a programme of study, and the other terms and conditions of such payment;
 - b. the percentage of tuition fee and other charges refundable to a student admitted in such institution in case such student withdraws from such institution before or after completion of course or programme of study and the time within, and the manner in, which such refund shall be made to the student;
 - c. the number of seats approved in respect of each course or programme of study for the academic year for which admission is proposed to be made;
 - d. the educational qualifications specified by the relevant statutory authority/body, or by the institution, where no such qualifying standards have been specified by any statutory authority;

- e. the process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each course or programme of study and the amount of fee to be paid for the admission test;
 - f. all relevant instructions in regard to maintaining the discipline by students within or outside the campus of the institution, and, in particular, such discipline relating to prohibition of ragging of any student or students and the consequences thereof and for violating the provisions of any regulation in this behalf made under the University Grants Commission Act, 1956 or any other law for the time being in force.
- vi. No Institution Deemed to be University shall retain from the candidates seeking admission any original certificates of school leaving examinations, or degree or any other award; and shall, after due verification with the original certificates, retain only copies of such certificates self-attested by the candidates for its records.

42. INSTITUTION DEEMED TO BE UNIVERSITY OPEN TO ALL

- i. Admission and employment in an Institution Deemed to be University shall be open to all citizens of India regardless of religion, race, caste, sex, place of birth or residence.
- ii. All policies and procedures, in matters of admission and employment as to the university-level public and privately funded institutions respectively, shall apply to the appropriate category of institutions Deemed to be universities.

43. INSTITUTION DEEMED TO BE UNIVERSITY TO BE UNITARY

Once an institution is declared as Institution Deemed to be University, it shall be unitary in nature, and shall not affiliate any other institution nor shall add any constituent institutions.

44. RESERVATION POLICY

Institution Deemed to be University shall implement the policy on reservations in admissions and recruitment, in accordance with provisions of the Constitution of India and any Act of Parliament for the time being in force and disclose all such information on its website.

45. DISTANCE EDUCATION

Not Applicable

46. POWER TO CONDUCT ENQUIRY AND CONSEQUENCES OF VIOLATION OF REGULATIONS

- i. Where the Government or the Commission, as the case may be, receives information by way of a complaint or otherwise, that an Institution Deemed to be University has violated any of the provisions of these Regulations, it shall cause to conduct an enquiry into the facts of such information after issuing a notice to the said effect to the Institution Deemed to be University.
- ii. The Commission may also cause an inspection, to be made by persons of eminence and integrity; being experts in matters of academics, administration and finance; regarding academic outcomes or any matter connected with the administration or finances of the Institution Deemed to be University for the purpose of the inquiry.
- iii. Based on the enquiry or through regular inspections mentioned in these Regulations, if the Government or the Commission, as the case may be, is satisfied that these Regulations have been violated, the Institution Deemed to be University shall be subjected to such action as provided in these Regulations, after a reasonable opportunity has been given to the institution to present its case.
- iv. Where an Institution Deemed to be University is found to have violated the provision (s) of these Regulations, it may be subjected to one or more of the following action(s) :

A. Violations leading to issuance of unapproved degrees:

- a. Punishment under Section 24 of the University Grants Commission, 1956.
- b. Barring from any expansion in terms of diversification to new Courses / Programmes of study / Department(s) and Off-Campus(es) / Constituent Institution(s) / Off-Shore Campuses, for a limited period.
- c. Reducing the intake capacity in student enrolment in a specific course(s) or in all courses, for a limited period or in perpetuity.
- d. Barring from admission of students for a limited period or in perpetuity in a specific course(s) or all courses.
- e. Closure of the Courses / Programmes of study / Department(s) and Off-Campus(es) / Constituent Institution(s) / Off-Shore Campuses.
- f. Withdrawal of the notification of declaration as Institution Deemed to be University.

B. Violations leading to non-adherence of the Regulations:

- a. Where any deficiencies in complying with the provisions of these Regulations come to the notice of the Commission, it shall issue a warning in that regard to the Institution Deemed to be University requiring rectification within a reasonable time; and, failure to take remedial action within the said period shall attract punishments provided under these Regulations.

Provided that any punishment awarded to the institution Deemed to be university shall be without detriment to the interests of the students.

- b. Vice-Chancellor of the Institution Deemed to be University may be removed as per the procedure laid down in relevant Clause of these Regulations.
- c. Repeated violations of the provisions of these regulations shall attract action(s) mentioned in Clause 16.05A, herein above.

47. FUNDS, ACCOUNTS, AUDITS AND ANNUAL REPORT

- i. The books of accounts of the Institution Deemed to be University shall be maintained, managed and operated in the name of the Institution Deemed to be University and not in the name of the sponsoring body or any other; and, shall be kept in such form as may be laid down by the Board of Management and conform to the rules, if any, prescribed in this regard by the Commission.
- ii. Funds shall not be diverted at any time from the accounts of the Institution Deemed to be University to any other accounts, including to the accounts of the Sponsoring body.
- iii. The Institution Deemed to be University shall get its books of accounts audited, annually and at such other frequency as shall be prescribed by the Commission, separately published and uploaded on the website of the Institution; and if such institution is funded by Central or State Government or through its agencies fully or partially, then the accounts of such Institution Deemed to be University shall be open for examination by the Controller and Auditor General of India; accounts of Institution Deemed to be University shall also, where required, be open for inspection by the Commission.
- iv. The annual financial statements and accounts shall be audited by a qualified professional, being a Member or Fellow of the Institute of Chartered Accountants of India, to be appointed by the Institution Deemed to be University.

Provided that, the Commission may, on receipt of information in regard to financial impropriety or embezzlement or illegal diversion of funds from the accounts of the Institution Deemed to be University; or of fees being collected against the provision of the regulations, issue a notice directing the Institution Deemed to be University to show cause as to why an inspection, including a forensic audit, not be ordered in respect of the complaint, and after providing a reasonable opportunity to the respondent institution, the Commission may on being satisfied that there were sufficient grounds to proceed further, cause an inspection by a team of the Commission and also direct a forensic audit to be undertaken by a qualified Member or Fellow of the Institute of Chartered Accountants of India; the report of and the inspection team and the forensic audit report

taken together shall form the basis for the Commission to take further action, as it may be Deemed fit, under these Regulations.

- v. Annual Reports and the Audit Reports shall be submitted by the Institution Deemed to be University to the Commission within nine months of the closure of the accounting year.

48. MISCELLANEOUS

- i. The Institution Deemed to be University shall mention the name with location of campus/off campus /off-shore campus/ constituent unit/ Constituent institution on the degree, diploma, certificate, or any other qualification awarded to students on its rolls.
- ii. The Institution Deemed to be University shall, as soon as may be, after the completion of the academic programme, and in no case later than 180 days from the date of such completion, ensure that the degree, diploma, certificate, or any other qualification in respect of the programme of studies, is awarded and made available to students.
- iii. No Institution Deemed to be University shall at any time enter into any franchise agreement or arrangement, either overtly or covertly, with any individual or organization for establishing, maintaining or operating the off-Campus/off-shore campus/constituent unit(s) / constituent institution/ course/ programme of study/ department/ school/ faculty of the Institution Deemed to be University.
- iv. While every effort shall be made by the Government or the Commission, as the case may be, in respect of disposal of applications received from Sponsoring bodies or Institution Deemed to be University within the prescribed time limit, if any, such applications shall not be Deemed to have been disposed off owing merely to the fact that such time limit has been exceeded; the applicant shall, however, be at liberty to remind the Government or the Commission, as the case may be.
- v. The income and property of the Institution Deemed to be University shall be utilized solely for promoting the objectives of the Institution Deemed to be University.

- vi. The Commission shall have the powers to issue directions to an Institution Deemed to be University for implementation of any public policy of the Government or inspect of any law in force, including appropriate directions in case of any violation of any law or licy by the Institution Deemed to be University.
- vii. All expenditure incurred on the processing of application for granting Deemed to be University status, starting of off-campus/off-shore campus/constituent institution, etc. including all inspections by the Expert Committee shall be borne by the Commission; and any expenditure incurred directly or indirectly by the Sponsoring body or the Institution Deemed to be University, as the case may be, on or in connection with the visit of any inspection team of the Commission shall be Deemed to be a violation of these Regulations and proceeded with accordingly.
- viii. No portion of the income and property of the Institution Deemed to be University shall be paid or transferred directly or indirectly, by way of dividend, bonus or otherwise howsoever by way of profit to the persons who were at any time or are members of the Institution Deemed to be University or to any of them or any persons claiming through them, provided that nothing herein contained shall prevent the payment in good faith of remuneration to any member thereof or other person as consideration for any service rendered to the Institution Deemed to be University or for travelling or other allowances and such other charges.
- ix. The Government, in consultation with the Commission, shall have powers to impose such other condition(s), not inconsistent with these Regulations, in the Letter of Intent or Notification, and the same shall be binding on the Institution Deemed to be University.
- x. Every Institution Deemed to be University shall, in order to comply with the relevant UGC norms, provide for the following, namely:
 - a) Anti Ragging Cell
 - b) Anti discrimination Cell
 - c) Gender Sensitization Cell
 - d) Grievance Redressal Cell
 - e) Internal Complaints Committee for prevention of Sexual Harassment
 - f) Barrier Free access to persons with disabilities to all its facilities

- xi. Where, an Institution Deemed to be University wishes to surrender its status of 'Institution Deemed to be University', it may do so with the prior permission of the Government; and similarly, withdrawal of any Constituent Unit(s) of the Institution Deemed to be University from the purview of an Institution Deemed to be University, shall require the Sponsoring body to take the prior permission of the Government.

Provided that such surrender or withdrawal, as the case may be, shall take effect only after the last batch of students on the rolls of the Institution Deemed to be University or its Constituent Unit(s), as the case may be, have been accorded opportunity to qualify for the completion of the programme of study and award of degree.

- xii. In the event of conflict of opinion with regard to interpretation of these Regulations, the opinion of the Commission shall be final.

49. LEGAL PROCEEDINGS

- i. For the purpose of Section 6 of the Societies Registration Act, 1860, the person in whose name the Institution Deemed to be University may sue or be sued shall be the Registrar, who shall have the power to enter into agreements, sign documents and authenticate records on behalf of the Institution Deemed to be University, and shall exercise such powers and perform such duties, as may be prescribed by these Regulations.
- ii. No suit or legal proceedings shall lie against the Government, or the Commission, or the Institution Deemed to be University, or an Officer of the Institution Deemed to be University, or a member of the authority of the Institution Deemed to be University, in respect of anything done or purported or intended to be done in pursuance of any of these Regulations.

50. REMOVAL OF DIFFICULTY

UGC reserves the right to remove difficulty/ies in the course of implementation of UGC (Institutions Deemed to be Universities) Regulations, 2019 in consultation with the Government of India, Ministry of Human Resource Development.



Dr. Rajesh B. Goel
Registrar

MGM Institute of Health Sciences
(Deemed University u/s 3 of UGC Act, 1956)
Navi Mumbai - 410 209



Dr. Shashank D. Dalvi
Vice Chancellor

MGM Institute of Health Sciences
Navi Mumbai - 410209